

**RIDGWAY TOWNSHIP MUNICIPAL AUTHORITY**  
**Regular Meeting**  
**October 4, 2018 at Ridgway Township Municipal Building**  
**1537 Montmorenci, Ridgway Pa 15853**

**Present:** Ed Lavallo, Butch Bruner, Bob Bogacki, Jeffrey Marzella, Andrew Gosnell, Chris Klase, Brian Shura, and Jeff Schutz.

Ed opened the regular meeting at 7pm.

**Jeff made a motion to approve the September 6, 2018 minutes. Butch second and motion carried with all in favor.**

**Visitors:** Brian Stockman from the Ridgway Record.

**Correspondence:**

Letter from Elk County Commissioners awarding the Act 13 Grant in the amount of \$10,000 was received on 9/19/18. This will be a reimbursement grant. Andrew explained the process of invoicing toward the grant for the reimbursement. The Cooperation Agreement with County of Elk was signed.

**Financial Report prepared by Schutz & Co:**

Beginning balance for the General Account was \$57,620.85. Deposits totaled \$91,495.73 with disbursements of \$77,417.25, leaving a balance of \$. RTMA EDU Savings Account is \$141,025.40. Public Fund Savings balance is at \$38,001.14 Penn Vest Loan balance is at \$1,324,875.68. The CNB Loan balances for meters \$33,174.97 and for equipment \$9,201.05. Payroll total for the month of August was \$6,856.02.

**Superintendent Report:**

Nothing to report outside ordinary work. There were several meter exchanges, which is mainly due to the registers and battery replacement. The hand held equipment was tested for new lab practices required by DEP by the 3-4-4 method, which passed. A plan will be developed and submitted to DEP by the end of October. This will be in addition to an already existing plan approved. The plan will be implemented in April of 2019 with weekly samples being taken.

**Engineers:**

Brian reported that he did not hear from PennDot, but from a follow up on their website it had been found that for the Utility Relocation Project the low bid came in at \$87,000 for the water line and the sewer line at \$64,000, which has not been awarded, but was lower than the original projected estimate.

Andrew reported that out of the six letters sent by certified mail, three agreements have returned signed. Out of the other three, one property owner did not pick up the letter at all. One of the property owners have been talked to and should be forthcoming. Andrew did invite them to the meeting, but is not the case. The third property owner had been corresponding by email requesting \$2500, had picked up the certified letter, but nothing has come forward.

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**New Business:**

Chris would like to meet with Jeff Schutz prior to make sure all internal controls, reports and paperwork is in place for the 2018 Audit.

**Bob made a motion to file condemnation, or eminent domain to the three unsigned properties for an easement agreement. Jeff second and motion carried with all in favor.**

**Bob made a motion to pay bills. Butch second and motion carried.  
Jeff made a motion to adjourn. Bob second and motion carried.**

Meeting adjourned at 7:30pm.

Respectfully submitted by recording secretary

Michelle Bogacki \_\_\_\_\_