

**RIDGWAY TOWNSHIP MUNICIPAL AUTHORITY**  
**Regular Meeting**  
**December 6, 2018 at Ridgway Township Municipal Building**  
**1537 Montmorenci, Ridgway Pa 15853**

**Present:** Ed Lavallo, Butch Bruner, Bob Bogacki, Jeffrey Marzella, Andrew Gosnell, Chris Klase, Brian Shura, and Jeff Schutz

Ed opened the regular meeting at 7pm.

**Bob made a motion to approve the November 1, 2018 minutes. Butch second and motion carried with all in favor.**

**No Visitors.**

**No Correspondence:**

**Financial Report prepared by Schutz & Co:**

Beginning balance for the General Account was \$77,062.80. Deposits totaled \$76,379.54 with disbursements of \$81,678.91 leaving a balance of \$71,763.43. RTMA EDU Savings Account is \$171,484.20. Public Fund Savings balance is at \$38,036.07, Penn Vest Loan balance is at \$1,304,293.62. The CNB Loan balances for meters are \$30,120.36 and for equipment are at \$8,078.17. Payroll total for the month of November was \$6,732.08.

Schutz & Co prepared a 2019 budget. See attached.

**Jeff Marzella made a motion to have Schutz and Co. to negotiate interest rates on savings and checking accounts as a combined balance. Bob second and motion carried with all in favor.**

The utility truck is 10 years old with 80K miles. The budget reflects an increase in repair expenses due to the age of the vehicle. Superintendents will pursue quotes and all options on the make and mode for a new utility truck with a five year loan.

**Jeff made a motion to accept the 2019 Budget as presented. Bob second and motion carried with all in favor.**

**Superintendent Report:**

Normal monthly activity. All hydrants have been winterized. See report.

**Engineers:**

Brian has not heard from PennDot, but reviewed the project costs and estimated cost for the utility relocation. No report from attorney in regard to the eminent domain status on easements.

**Adjournment for Executive Session was called at 7:45pm.**

**Reconvened at 7:52pm.** Personnel had been discussed in executive session. Board agreed to a 3% on wages. Jeff asked the superintendents to continue to monitor the billing to see if the new billing software is decreasing the late payments, or necessity to send out notices. Chris did state that they are encouraging the consumer to utilize the payment options that are printed on the back of the monthly bill. One option that has been simplified is process to set up automatic withdraw payment. Jeff encouraged the superintendents to continue express any concerns, issues or ideas that may have.

**Bob made a motion to pay bills. Butch second and motion carried.**

**Butch made a motion to adjourn. Bob second and motion carried.**

Meeting adjourned at 7:57pm.

Respectfully submitted by recording secretary Michelle Bogacki\_\_\_\_\_