

RIDGWAY TOWNSHIP MUNICIPAL AUTHORITY
Regular Meeting
April 5, 2018 at Ridgway Township Municipal Building
1537 Montmorenci, Ridgway Pa 15853

Present: Ed LaValle, Vic Moore, Butch Brunner, Bob Bogacki, Jeffery Marzella, Andrew Gosnell, Chris Klase, Brian Shura, Engineer and Jeff Schutz, Accountant.

Regular Monthly Meeting began at 7:00pm.

Vic made a motion to approve the March 1, 2018 with a second by Bob, the motion carried with all in favor.

Visitors:

Ted and Jean Oertly, Stephen Shaffer, Pat and Roger Hasselman, Don Sampson, Paul and Hudson Rees, Charles Gilmore and Jake Perryman from the Ridgway Record.

Majority of the visitors are from Evergreen Drive asking “what is going on” and “what are the plans”. Ed did stress that at this point it is not mandatory to tap on. Jeffery explained to the group that at this time letters went out to the residents on Evergreen to get their input. The Hallton Church is asking for a sewage line to accommodate their new building. If there is no, or minimal interested to additional “tap on” to the new sewage line there may only be a need to service the church. With enough interest to tap on, other options will be considered. Andrew reported that the responses to the letters are being gathered to determine the amount of interest. Andrew explained that this is a low pressure system that would require a grinder pump as it is not a gravity fed line. There will be expense to the grinder pump, excavation, tap fee and line as a cost to the home owners. The system is designed with one type of a pump system to make it work in unison. The estimates are not available at this time. The two numbers that are concrete are the tap fee of \$2000 as a connection point and \$4500 for the grinder pump. The point of connection to the home will be the property owner’s responsibility. Brian provided different options with a 2” line option which would have a cost of \$15 per foot that would provide 18 connections with no additional connections, and a 3” line at a cost of \$18 per foot that will provide more homes in the future or for expansion, but an obvious large cost to the authority. With the 3” main line it would be a cost of \$226,000. Brian also notes that if every homeowner would decide to connect it would exceed the 2” line capacity. Brian then provided some details for the 2” main line up to the church lot with a cost of \$111,000. If the work is done by the authority there could be a savings of \$30,000. The other quote provided by Andrew was sending the line through the existing 6” abandoned water line. All options would be along Evergreen Drive and within the PennDot right of way. No decision has been made.

No Correspondence:

Financial Report:

Jeff Schutz presented a March Financial Report that reflects a starting balance of \$106,433.47, total deposits of \$87,226.22, payment of bills of \$77,451.90, account payable and payroll at \$6,732.46; leaving an ending balance of \$109,475.33 as an increase of \$3,041.86.

Account balances for the checking account is \$109,475.33, EDU Savings at \$90,391.28, Public fund at \$37,937.83, PennVest Loan at \$1,386,098.95, CNB Loan at \$42,207.25, and \$12,531.60 for the second CNB Loan.

Jeff Marzella asked why there is no payment reflected to TMS for their services. Mr. Schutz indicated that he has not received a bill. Andrew agreed that he has yet to receive a bill that could be passed on to Mr. Schutz.. Jeff notes that there is now a signed contract but after talking with Sue Schutz to see what was covered in their service at a cost of \$700, which had been explained to the board that TMS was going to be about the same price. Jeff indicated that the contract states a fee of \$1011 for TMS services. Mr. Schutz explained that the additional costs are for the incidentals and they had come up with the price of around \$1000, but states he had not seen the contract and suggested that someone should pick up the phone and call to see where the invoices are for services rendered. Ed will make the call and explained that perhaps it is going to be invoiced quarterly.

Bob made a motion to accept the financial report. Jeff second and motion carried with all in favor.

Operations Report:

Chris and Andrew presented a report for March activities with sampling tests and misc. activity. See attached. Chris referenced to the MuniLink training on the billing software, and also their meeting with Allegheny Contracting in regard to the possible sewer extension project on Evergreen Drive and Grant Road Bridge Project. The new chlorine analyzer is up and running.

Engineer Report:

Brian provided the details on the cost estimates on the Grant Road Bridge Project for sewer and water relocation. Brian explained that in order to receive a reimbursement through PennDOT it has a set process. One of the processes would be through their process and plans; or incorporate the construction in to their project. Brian could prepare everything for the reimbursement. This would all be designed through the authorities' requirements. The advantage would be time. The cost incurred with bidding would be removed if incorporated to their project. The cost estimate would be approximately \$59,988.00 including all costs for right of way work. All permits will be taken care of by the engineer. There may be additional administration costs that are unknown at this time. The cost sharing deadline date will be July 19, 2018. This will require an agreement and resolutions designating and authorizing Stiffler McGraw as the engineer.

Bob made a motion to designate the engineer as Stiffler McGraw as a signed agreement with RTMA, the cost sharing request of 75% with PennDOT. A resolution to authorize the Chairman to sign all documents related to the project for reimbursements, and second resolution to authorize professional services with Stiffler McGraw. Vic second and motion carried.

**Board adjourned for Executive Session at 8:10pm due to litigation.
Reconvened at 8:35pm.**

Butch made a motion to pay bills, and Jeff second. Motion carried with all in favor.

**Vic made a motion to adjourn with a second by Jeffery.
Adjournment at 8:36pm.**

Respectfully submitted
by Michelle Bogacki _____